



Big Brothers Big Sisters
of the Tri-State
Volunteer Application

Huntington 304-522-2191
Ashland 606-329-8799
800-971-2101
Fax 304-525-4250
501 5th Avenue Suite 3
Huntington, WV 25701
sbrewster@bbbstristate.org
csowards@bbbstristate.org

I am applying for the

☐ Community Based

☐ School Based program

☐ School Based Plus

☐ I am unsure which program is best suited for me & would prefer that a Match Support Specialist contact me.

Name _____ Sex _____ Race _____
(First) (Middle) (Last) (Maiden)

☐ Current address _____
(No. and Street) (City) (State) (Zip)

☐ Permanent address (if different than above) _____

**Please check the address where you would like BBBS to send you information.*

Home phone _____ Cell phone _____

Email address _____

Employer _____ How long employed? _____

Business Address _____

Business Phone _____ Can you be called at work? _____

Marital Status _____ Birthdate _____

The Social Security and valid DL information IS required in order to proceed with the screening process.
All applications are kept in secured files.

Social Security # _____

Driver's License #: _____ State of issue _____ (exp. Date: ____/____/____)

For Community Based/School Based Plus applicants only, do you own an automobile? _____

For Community Based/ School Based Plus applicants only, you must verify that you maintain car insurance on any vehicles that you may use to transport your potential Little Brother/Sister while a volunteer with our agency. Should this information change over the life of your match, you must notify your Match Support Specialist.

Please list your car insurance company and policy number: _____
Insurance Company

Policy Number

More questions on the back of this form.

Please include resume or complete the following job history:

<u>Dates</u>	<u>Business</u>	<u>Title</u>	<u>Reason for leaving</u>

Reference information Please read all directions before preceding.

Please **print** the names and information of people who we may contact to provide a reference for you. It is important that you list phone numbers as we prefer to call references for the sake of time. Email addresses can be helpful as a secondary form of contact.

Spousal/Family reference

This can include LONG TERM boyfriend/girlfriend/fiancée.

If you are not married or in a long term relationship, please provide a family reference in place of a spousal references.

Mr/Mrs/
Ms/Miss _____

_____ Zip _____

Bus. Phone _____ Fax _____

Home phone _____

Email Address _____

Employer/Teacher/Professor Reference

A teacher or professor can be substituted for an employer/supervisor if you have no work history.

Mr/Mrs/
Ms/Miss _____

_____ Zip _____

Bus. Phone _____ Fax _____

Home phone _____

How long did this person employ or supervise you? _____

Character Reference 1

Character references should have known you for at least 2 years.

Mr/Mrs/
Ms/Miss _____

_____ Zip _____

Bus. Phone _____ Fax _____

Home phone _____

Email Address _____

Character Reference 2

Mr/Mrs/
Ms/Miss _____

_____ Zip _____

Bus. Phone _____ Fax _____

Home phone _____

Email Address _____

If you have volunteered/worked with a youth serving agency (Scouting, Boys & Girls Clubs, Little League, etc.) you must list a reference from that agency. If you have multiple youth volunteer work/employment, please list someone who can a reference from each experience. You may attach additional paper as needed for these references.

Mr/Mrs/

Ms/Miss _____

Zip _____

Bus. Phone _____

Fax _____

Home phone _____

Email Address _____

Dates of work or volunteer: _____

For college students only:

For college students applying to be a volunteer please complete the following . . .

Year in school: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate level

For Community Based Mentors only, would you remain in the Tri-State area during the summer and holiday breaks? ☐ Yes ☐ No

If you marked No, do you agree to provide Big Brothers Big Sisters staff with an address and phone number where you can be reached while away for the summer and holiday breaks. ☐ Yes ☐ No

Volunteer Screening Agreement:

I acknowledge and agree that (1) even if accepted that I am not obligated to perform the volunteer service herein applied for, and that the agency is not obligated to assign or match me to a Little Brother or Little Sister; (2) As a part of the volunteer screening process, additional personal information about me may be requested by the BBBS professional staff; (3) If I am not accepted as a Big Brother or Big Sister, I will be notified, but the Agency is not obligated to disclose reasons for non-acceptance and that the agency has the right to accept or deny me in the application process or to close my future match at any time. (4) I have read and understand the volunteer policies, guidelines and ground rules for successful matches, and the statement of confidentiality policy included in this application. (5) I give my permission for Big Brothers Big Sisters of the Tri-State to use my photo, drawings, remarks, etc., for internal/recruitment use. Special permission will be sought for public distribution. (6) I will keep information discussed with me regarding a potential Little Brother/Little Sister confidential. I will not discuss this information with anyone other than the Big Brothers Big Sisters professional staff. (7) The following has been explained to me by an Agency representative:

Description/Purpose/Goals of the Program

How agency is governed and funded

Background on Big Brothers Big Sisters of America

Background on Big Brothers Big Sisters of the Tri-State

Description of clientele

Expectations of Screening and Matching Process/Supervisory Process

Explanation of Agency's Guidelines and Ground Rules for Successful Matches

Closure process

Signature

Date